**Meet the Transport Team**

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| **Role**  | **Contact Name**  | **Contact No** |
| **Operational Transport Manager** **Management of Operations and Planning Team ( Schedulers)**Oversees complaints relating to:Passenger AssistantsRoutes/timetables/Running timesDriversInternal Fleet | Claire Mckenzie  | Clarie.Mckenzie@hullccc.gov.uk612805 |
| **Operations Team( reporting to Claire McKenzie) deals with PA’s , Drivers, internal Fleet & SXP****Key functions:**Day to day management of internal fleet and staff, casual staff, all HR matters, support, pay. | Darren Ward  | Darren.Ward@hullcc.gov.uk01482 61623007540677051 |
| David Graves  | David.Graves@hullcc.gov.uk01482 612807 |
| Christine Conway  | Christine.Conway@hullcc.gov.uk01482 612808 |
| Deb Moore - covered by Julie Hoque  | Debra.Moore@hullcc.gov.uk01482 612810 |
| **Planning Team (Schedulers) Plan all transport for Home to School, LA Adults and monitor private contractors.** This team plan and procure the correct mode of transport, deal with queries, process invoices and monitor the contracts. Procurement of Tenders | Sandra Hodder  | Sandra.Hodder@hullcc.gov.uk01482 612809 |
| Angela Thompson Special Schools | Angela.Thompson@hullcc.gov.uk01482 612811 |
| Kirsty Craven Mainstream and Pru’s  | Kirsty.Craven:hullcc.gov.uk01482 612811 |
| Liam Holderness Mainstream , Pru’s Colleges | Liam.Holderness@hullcc.gov.uk01482 612812 |
| Amy Backshall All call off journeys , out of town , Adults to day centres | Amy.Backshall:hullcc.gov.uk01482 616859 |
| **Transport Co-ordinator****Key functions:**Main point of contact between schools and the LA.Applications for commissioned transport and Personal BudgetsReview of transport within the Education Health Care Plan ( EHCP)Ensuring appropriate Risk assessments/behaviour plans are in place | Emily Dearing | SENtransport@hullcc.gov.uk01482 61510807769907311 |
| **Support Service Manager**Payment/processing of personal budgets/ refundsBus passes | Fiona Bell | Fiona.Bell@hullcc.gov.uk07395798895 |
| **Admissions Manager****Key functions:**Line management responsibilities for Transport Co-ordinator ensuring requests are dealt with in a timely manner.Providing updates to the Local Offer Website | Alyson Joyce | Alison.Joyce@hullcc.gov.uk01482613348 |
| **Head of Access and Inclusion****Key functions**:Authorisation of transport requests that sit outside of the Transport Policy – Special CircumstancesEnsuring best value Review of policies and procedures | Hayley O’Grady | Hayley.o’grady@hullcc.gov.uk07725557172 |
| **Transition Manager****Key function(s)**Organisation and development of Independent Travel Training | TBATrainer – Athina Kouris | Athina.Kouris@hullcc.gov.uk07925371904 |
| **Education Safeguarding Lead****Key function (s)**Provides the Transport Co-ordinator Advice and guidance in relation to risk assessments | Phillip Painter | Phillip.Painter@hullcc.gov.uk07725481118 |